



CITY OF SUBLIMITY VACATION NOTIFICATION FORM (21 Day Maximum)

If you live within the City of Sublimity and would like to have vacation checks performed on your residence by the Marion County Sheriff's Office, please complete this form and submit it to Sublimity City Hall. You must notify City Hall immediately if departure or return times change.

Print Name(s):		Date of Request:	
Home address:			
Home Phone:		Email:	
Number(s) you can be reached at while away		Cell:	
		Alternate:	

Date & Time Home will be vacant	Departure Date:
	Return Date:

Emergency contact information while you are gone (for officer to contact if need be)	Name:
	Contact Phone:

Do you have an alarm system? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, is the system monitored? <input type="checkbox"/> Yes <input type="checkbox"/> No
If alarm is monitored, name and phone number for alarm company:	

Do you have any broken doors/windows? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, where?
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Do you have any torn screens? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, where?
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Are there indoor/outdoor lights to be left on? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, where are they located?
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Do you have timers on any indoor/outdoor lights? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, where are they located and when do they turn on and off?
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