



# CITY COUNCIL MEETING

January 7, 2019

**CALL TO ORDER:** Past Mayor Raymond Heuberger called the meeting to order at 7:00 PM. The Pledge of Allegiance was said, Jim Kingsbury said a prayer. Councilors present: James Kingsbury, Michael Taylor and Jim Crowther. Staff Present: Myrna Harding, Account Specialist; Alan Frost, Public Works Director; Katie Scott, City Recorder; and Steve Tabor, City Attorney. There were 13 people in the audience.

## **Oaths of Office –**

Prior Mayor Raymond Heuberger swore James Kingsbury in as Mayor. Mayor Kingsbury swore Greg Atkin, and Brian Schumacher in as Council Members. Mayor Kingsbury swore Shelby Walker in as a member of the Planning Commission.

**ADDITIONS OR MODIFICATIONS TO THE AGENDA –** None

**PRESENTATIONS/COMMENTS FROM THE PUBLIC –** None

## **STAFF REPORTS**

- A. **Police** – The police stats for the month of December and for the 2018 year (January through December) were presented to Council.
- B. **Steve Tabor, City Attorney** – Nothing to report at this time.
- C. **Alan Frost, Public Works Director** – Alan presented the Public Works Report He is currently working with WesTech on the ODOT Grant. He has contacted Marion County Public Works about the potholes on Church and Starr Street and the manholes on Center St that need repaired. Early Settlers Park Restroom footings have been poured underground utilities are being worked on. K&E is working on offsite storm water improvements for the Bella Terra Subdivision. There will be a Public Hearing for the Partition application for the Schumacher Property on January 28<sup>th</sup> at the Planning Commission meeting.
- D. **Myrna Harding, Office** – Myrna Harding presented the office report. Audit reports and a letter of correction were presented to the Council. The annual SDC report was also presented to Council. Myrna informed the Council of upcoming trainings and meeting. The City Council will be attending a training on the 23<sup>rd</sup> of January.

## **ACTION ITEMS:**

- A. **Appoint Council President:**

**MOTION:** Councilor Crowther moved to nominate Councilor Taylor as Council President. Seconded by Councilor Atkin. 5 ayes, motion carries.

- B. **Appoint Council Committee Members:** Council was in agreement to the following appointments:  
James Kingsbury: Sewer, Personnel  
Michael Taylor: Council President, Planning Commission, School  
Jim Crowther: Parks, Sewer  
Greg Atkin: Police, 9-1-1  
Brian Schumacher: Sewer, Accounts Payable
- C. **Appoint Budget Officer:** Mayor Kingsbury recommended that Myrna Harding be appointed as the Budget Officer and that Greg Atkin be the Council liaison.

**MOTION:** Councilor Taylor moved to appoint Myrna Harding as the Budget Officer. Seconded by Councilor Atkin. 5 ayes, motion carries

- D. Schumacher Agreement:** Councilor Schumacher declared a conflict of interest and removed himself to the audience.

Steve Tabor, City Attorney informed Council that the Water Rights have been transferred. The purchase agreement was for both water and land. Steve also informed Council that the City ended up with more land than originally agreed upon, so Steve proposed that the Council close on the Water Rights by paying \$250,000 at this time and to increase the sales price for the land by \$10,000 to cover the additional land being purchased.

**MOTION:** Councilor Crowther made a motion to authorize Mayor Kingsbury to execute an addendum to close on the water, paying \$250,000 and increase the purchase price for the land by \$10,000. Seconded by Councilor Taylor. Ayes: Crowther, Taylor, Atkin, Kingsbury, motion carries.

Councilor Schumacher returned to his Council seat.

- E. Audit Action Plan:** Councilor Kingsbury presented the audit deficiencies to the Council. Due to the limited number of staff there is a deficiency in the segregation of duties.

**MOTION:** Councilor Taylor moved to send the deficiency letter to the Secretary of State's Office. Seconded by Councilor Crowther. 5 ayes, motion carries

- F. Expenditures – December 2018:** There was a short discussion of the expenditures.

**MOTION:** Councilor Taylor moved to pay the bills. Seconded by Councilor Crowther. 5 ayes, motion carries.

- G. Meeting Minutes – December 10, 2018**

**MOTION:** Councilor Crowther made a motion to accept the minutes for December 10<sup>th</sup> as presented. Seconded by Councilor Taylor. 5 ayes, motion carries.

- H. Meeting Minutes – December 21, 2018**

**MOTION:** Councilor Crowther made a motion to accept the minutes as presented for December 21. Seconded by Councilor Atkin. 5 ayes, motion carries.

**ORDINANCES/RESOLUTIONS:**

- **Resolution 1819-12: A Resolution for the Destruction of Files**

**MOTION:** Councilor Atkin moved to have Resolution 1819-12 approved. Seconded by Councilor Crowther. 5 ayes, motion carries.

**INFORMATION ITEMS:**

December Revenue Statement  
Water Reports  
Annual SDC Report

**Continuing Business:** None

**COMMITTEE REPORTS**

**Mayor Kingsbury:** Mayor Kingsbury would like to have goals set for the City Council by May.

**Michael Taylor:** Informed Council that the Planning Commission is making their way through updating the Development Code. Discussion of System Development Charges followed.

**Jim Crowther:** There was discussion of the City's Parks Committee.

**Brian Schumacher:** Nothing to report

**Greg Atkin:** Nothing to report

**Adjournment:** Councilor Taylor moved to adjourn the meeting. Seconded by Councilor Atkin. 5 ayes, motion carries. Meeting adjourned at 7:36 PM