



CITY COUNCIL MEETING

January 8, 2018

CALL TO ORDER: Councilor James Kingsbury called the meeting to order at 7:00PM. The Pledge of Allegiance was said and Randy Cranston said a prayer. Councilors present: Gene Ditter, James Kingsbury, Michael Taylor and Jim Crowther. Mayor Raymond Heuberger was absent. Staff Present: Alan Frost, Public Works Director; Myrna Harding, Account Specialist; Katie Scott, City Recorder, Nick Henneman, Attorney and Deputy Tom Barber. There were 3 people in the audience.

ADDITIONS OR MODIFICATIONS TO THE AGENDA – None

PRESENTATIONS/COMMENTS FROM THE PUBLIC

- **Donovan Enterprises: System Development Charge Update**
Steve Donovan presented his prepared PowerPoint regarding water, wastewater, sewer, street, and parks System Development Charges (SDC's) to the City Council. Steve noted that the Final Report that was delivered to council will be posted to the City website before January 11th. On March 12th there will be two Resolutions brought forth to the council. There was discussion of Reimbursement and Improvement fees. Steve recommended that the City have a dedicated storm water utility to separate storm water from sanitary sewer.
The overall proposed SCD pricing will be \$14,566.00 from the current \$10,630.00.
Discussion of use of SDC's followed.

STAFF REPORTS

- Tom Barber, Police** – Deputy Barber presented the stats for December as well as the year end stats. There has been an increase in alarm calls at Power Yamaha. Tom will contact business owner to discuss the problem. There was a discussion about billing for alarm calls.
- Alan Frost, Public Works** – Alan has contacted Local Government Law to represent the City during upcoming Land Use Decision meetings. Spoke with traffic engineers whom are planning to overlay and improve all of the county intersections within the next three years. Myrna, Katie and Alan will be bringing forward a Resolution to update the City's fees for water meters and inspection fees, which has not been done since '05-'06, to cover the City's cost of the meters. Discussion of costs and fees followed. Councilor Kingsbury noted that we have a gift card for Jason for helping a citizen in need. Alan notes that Ben and Jason have been doing great.
- Myrna Harding, Office** – Myrna is attending a Grant workshop tomorrow. The office will be closed next Monday for Martin Luther King Jr. Day. Presented SDC Funds report.
- Attorney** – Nothing to report.

ACTION ITEMS:

- Appoint Budget Officer:** Council was in agreement to appointed Myrna Harding, Finance Director, as the budget officer for the 2018-2019 fiscal year.
- Expenditures: December 2017**

MOTION: Councilor Ditter moved to accept the expenditures as presented for December. Seconded by Councilor Taylor. 4 ayes, unanimously approved.

- Meeting Minutes – December 11, 2017:**

MOTION: Councilor Crowther made a motion to approve the minutes of the December 11, 2017 meeting. Seconded by Councilor Ditter. 4 ayes, unanimously approved.

Resolutions/Ordinances

- **Ordinance 737: Development Code Amendment 2017-01:** Councilor Kingsbury read the Ordinance into the record twice.

MOTION: Councilor Taylor moved to adopt Ordinance 737. Seconded by Councilor Crowther. 4 ayes, unanimously approved.

- **Resolution 1718-7: Transfer in Parks, Water, Sewer, Streets SDC Funds due to unforeseen circumstances.** Myrna noted that the storm fund is not included, and there will be a supplemental budget portion at the next meeting as there is no materials and services line item in the storm fund.

MOTION: Councilor Ditter moved to accept Resolution 1718-7 to transfer funds due to unforeseen circumstances. Seconded by Councilor Taylor. 4 ayes, unanimously approved.

Continuing Business: None

INFORMATION ITEMS:

- A. December Revenue Statement

COMMITTEE REPORTS

Raymond Heuberger: Absent

James Kingsbury: School is back in session as of January 2nd. North Santiam School District will be at the meeting in February with a presentation.

Gene Ditter: Commented on AP.

Jim Crowther: Parks are moving in the correct direction.

Michael Taylor: Planning Commission has a meeting on Thursday regarding Hassler Phase 4 Subdivision. Randy Cranston, Planning Commission chair, commented that this subdivision is not an extension of the Hassler Subdivision, but a standalone subdivision.

Councilor Ditter moved to adjourn the meeting. Seconded by Councilor Taylor. Meeting adjourned at 8:38 PM.