



CITY COUNCIL MEETING

October 8, 2018

CALL TO ORDER: Mayor Raymond Heuberger called the meeting to order at 7:00 PM. The Pledge of Allegiance was said, and Randy Cranston said a prayer. Councilors present: James Kingsbury, Gene Ditter, Jim Crowther, and Michael Taylor. Staff Present: Myrna Harding, Account Specialist; Katie Scott, City Recorder; Alan Frost, Public Works Director; Tom Barber, Police; and Steve Tabor, City Attorney. There was 4 people in the audience.

ADDITIONS OR MODIFICATIONS TO THE AGENDA – None

PRESENTATIONS/COMMENTS FROM THE PUBLIC – None

STAFF REPORTS

- A. **Tom Barber, Police** – Deputy Barber presented that police stats for the month of September. There were Forty-one calls to service. Discussion followed.
- B. **Alan Frost, Public Works Director** – Alan presented the Public Works Report. Cascade Crest is nearing completion; the final inspection is scheduled. The furnace in City Hall is being replaced. The water report shows that the water usage is down from last year as well as the year before; even with the addition of new homes. The City is within the appeal period for the Schumacher water rights and should be finalized on November 8th. Alan informed Council of trainings and classes for the Public Works staff. There was a discussion of water pressure in the Hassler subdivision.
- C. **Myrna Harding, Office** – Myrna presented the staff report for the office. Water sales are doing better following the rate increase. SEP forms have been submitted and checks have been issued. The bylaws for Parks Committee have been forwarded on to Jim Crowther and Steve Tabor. Myrna is working on an Ordinance to have it established. Katie and Myrna will be attending the Caselle conference next week and Myrna will also be attending Oregon Government Finance conference. Myrna presented a training for the Council that will be held in January.
- D. **Steve Tabor, City Attorney** – Steve reported that after further investigation, the City does not need to adopt a Resolution to charge System Development Charges (SDCs) for Accessory Dwelling Units (ADUs). ADU's will be charged the same SDC's as a primary residence.

ACTION ITEMS:

- A. **Expenditures – September 2018:** There was a discussion of Pacific Office Automation's billing. Myrna noted that there was an error in the billing and they are looking into it.

MOTION: Councilor Ditter moved to pay the bills for September as presented. Seconded by Councilor Kingsbury. 5 ayes, motion carries.

- B. **Meeting Minutes – August 28, 2018 & September 10, 2018**

MOTION: Councilor Ditter made a motion to accept the minutes for the August 28, 2018 special council meeting as presented. Seconded by Councilor Kingsbury. 5 ayes, motion carries.

MOTION: Councilor Ditter made a motion to accept the minutes of the September 10, 2018 regular council meeting as presented. Seconded by Councilor Kingsbury. 5 ayes, motion carries.

ORDINANCES/RESOLUTIONS: None

INFORMATION ITEMS:

A. September Revenue Statement

Continuing Business:

- Resolution 1819-7: See Steve Tabor's report above.

COMMITTEE REPORTS

Raymond Heuberger: Staff is attempting to schedule a sewer meeting with the City of Stayton, there have been scheduling conflicts.

James Kingsbury: Nothing to report

Gene Ditter: Has contacted Marion County about the Police Contract, he has not got additional information at this time. Attended Marion County Emergency response meeting and reported to Council on his findings.

Jim Crowther: Nothing to report

Michael Taylor: Nothing to report

Adjournment: Councilor Kingsbury moved to adjourn the meeting. Seconded by Councilor Ditter. Meeting adjourned at 7:36 PM