



CITY COUNCIL MEETING

November 12, 2019

CALL TO ORDER: Mayor James Kingsbury called the meeting to order at 7:00 PM. The Pledge of Allegiance was said, and Randy Cranston said a prayer. Councilors present: Michael Taylor, Jim Crowther, Brian Schumacher, and Greg Atkin. Staff Present: Myrna Harding, Finance/Office Manager; Alan Frost, Public Works Director; Katie Scott, City Recorder; Milan Castillo, City Attorney; and Deputy Barber, Police. There was 9 persons in the audience.

ADDITIONS OR MODIFICATIONS TO THE AGENDA – Move the access permit application from action items to presentations/comments from the public.

Addition of a comment from the public at the end of the meeting.

PRESENTATIONS/COMMENTS FROM THE PUBLIC –

- A. Dolores Morris, city resident, stated that there needs to be a school zone sign on Starr Street because people are whizzing by there. She would like to see the City purchase a speed radar trailer that is just for Sublimity to be budgeted into next year's budget. There was a discussion of a panhandling ordinance.
- B. **Access Permit Application:** John Brosy, land use planning consultant, representative of Michael Bradley and Doreen Rodecap. They are the heirs of a 52-acre farm to the East of town. They received measure 39 approval to construct two dwelling units on the 52 acres. They are proposing that they receive one driveway access from Main Street to their dwelling units. John stated that utilities can come from this direction. They are trying to preserve as much farmland as possible. They will have their own wells and septic tanks. Councilor Atkin questioned other access points i.e. Coon Hollow and Boedigheimer. John noted that they have frontage to both of those streets. Councilor Atkin stated that Pacific Power would service from Main Street, and asked if Consumers Power would service from the other streets? Yes, Michael Bradley stated that they contacted Consumer Power and they did not want to be a part of it. Mayor Kingsbury noted that the City contacted Consumer Power and they stated that they do service the 52 acres and can provide power. He also noted that Main Street is not in good condition and additional traffic on Main Street would cause problems. Councilor Taylor noted that a note from the City Engineer states that the first seven hundred feet from Dove Street is only improved as a half street, and the remaining two hundred feet is not improved and is not adequate to handle construction traffic. The Fire District would require fire turn arounds and access. Mayor Kingsbury noted that the City would not typically continue a road outside of the Urban Growth Boundary, and access has been denied in the past. The Development Code does not speak much to this, but it is advised that the City does not extend outside of the Urban Growth Boundary. John stated that this would not be a street, but a driveway to two homes. Councilor Atkin noted that this can be costly to the applicant if the City grants access with the potential requirement for a bond, street improvements, and fire turnarounds. Councilor Taylor noted that the concern with emergency services accessing the property off of Main Street may be a longer route due to school zones. There was a discussion of street improvements.

MOTION: Councilor Taylor moved to deny the issuance of the access permit for the two dwellings located at the eastern terminus of Main St. Seconded by Councilor Atkin. Ayes: Taylor, Atkin, Crowther, Kingsbury. Councilor Schumacher recused himself. Motion carries 4-0.

- C. Jamie Mattison, CERT member, would like to request money in next year's budget to get a microchip reader as well as a dog catch pole for the CERT Team. Would also like to have an account set up with the City to deposit funds into.

CONSENT AGENDA:

- A. Meeting Minutes – October 14, 2019

MOTION: Councilor Atkin moved to approve the consent agenda. Seconded by Councilor Taylor. 5 ayes, motion carries.

STAFF REPORTS

- A. **Tom Barber, Police** – Deputy Barber presented the police stats for the month of October. There were 18 calls for service, 11 of them were alarm calls from Power Chevrolet. Marion County and Mayor Kingsbury will speak to them directly. He also presented stats from the radar trailer on NE and NW Starr Street. School zone and cross walk on Starr Street will be moving forward, but he does not have a timeline for this to be finished.
- B. **Milan Castillo, City Attorney**- Nothing to report.
- C. **Alan Frost, Public Works** – Alan presented a Public Works report to the Council. The Berry Street lift station project has been completed. Xylem, who worked on the project, will come to a Council meeting to give a presentation on the project. The closing of the park restroom has drastically reduced the vandalism. City wide yard cleanup day is on November 23rd. The Water Master Plan will be completed next month. Ben Jones' last day will be on November 15th, the City will post a job announcement for the position on January 6th. Jamie Mattison questioned fencing and use of the new Public Works building for the CERT team. Wayne Stedronsky, City resident, questioned the vandalism to the restrooms.
- D. **Myrna Harding, Office** – Myrna presented her prepared staff report for the office. The quarterly financial statement was presented. Myrna received the final draft audit report, it will need to be reviewed before it is signed. Myrna asked that the council have a cleaning company clean the City building twice a month rather than once, especially to keep the restrooms clean. Council was in agreement to have the Council chambers cleaned twice a month.

NEW BUSINESS: None

ACTION ITEMS: None

ORDINANCES/RESOLUTIONS: None

CONTINUING BUSINESS:

- A. **Document Storage:** Nothing new to report
- B. **Codifying City Ordinance:** Mayor Kingsbury noted that he has begun a google drive folder that can be shared with all Council members to access the City Ordinances.
- C. **IT for Council Chambers:** Councilor Taylor spoke with Cascade Sound and is currently waiting on a bid for a ceiling mounted projector, a new screen with a different aspect ratio, recording and video set up as well as video conference ability.
- D. **Street Inventory:** Mayor Kingsbury noted that the City may be able to utilize Willamette University and an internship to accomplish this. WesTech Engineering noted that they would also help out with the condition of roads and help prioritize for grants. Wayne Stedronsky noted that he would like something to be done with the sidewalk and curbing on the South side of the Wooden Nickel's parking lot.
- E. **Street Extension:** The extension of Melrose Street. Discussion on this will continue at the December meeting.

INFORMATION ITEMS

- A. Park Land Information: Mayor Kingsbury spoke with the City Planner regarding the park land ordinance. The City Council is the body that makes the decision regarding park land dedication. As the Ordinance stands now, the Council will give direction to the Planning Commission members as to whether cash or land will be taken for new subdivisions. Discussion followed.
- B. October Revenue Statement
- C. Expenditures – October 2019

- D. October Water Reports
- E. Ordinance Notifications

COMMITTEE REPORTS:

Mayor Kingsbury: Spoke with the Mayor of Stayton today, he would like to set up a meeting regarding water and sewer. He will report back after this meeting.

Michael Taylor: The Development Code amendments will be coming forward to the City Council next month. The Planning Commission has been working very hard on getting this updated. He is also working with the Facilities Committee with the schools.

Jim Crowther: He commended Alan on the grant receiving a generator for the City. The grant covered the full cost of the generator which runs around \$65,000. The Parks meeting met this month and are moving forward on the development of the new park.

Greg Atkin: Spoke with Marion County Sherriff's office regarding the City's coverage. The City may be looking at interviews for a deputy at the next contract.

Brian Schumacher: Mayor Kingsbury welcomed Brian back. No updates on AP. He will be a part of the interview process for the new public works employee.

Comments from the Public: Dolores Morris commented on the access permit.

Adjournment: Councilor Taylor moved to adjourn the meeting. Seconded by Councilor Atkin. Meeting adjourned at 9:03 PM.