



CITY COUNCIL MEETING

December 14, 2020

CALL TO ORDER: Mayor James Kingsbury called the meeting to order at 7:01 PM. Councilors present: Michael Taylor, Jim Crowther, Greg Atkin, and Brian Schumacher. Staff Present: Myrna Harding, Finance/Office Manager; Katie Scott, City Recorder; Alan Frost, Public Works; Milan Castillo, City Attorney. Absent: Deputy Tom Barber, Police. There was 1 person in the audience via teleconference.

ADDITIONS OR MODIFICATIONS TO THE AGENDA – None

PRESENTATIONS/COMMENTS FROM THE PUBLIC – None

CONSENT AGENDA:

- A. Meeting Minutes – November 9, 2020

MOTION: Councilor Atkin moved to approve the consent agenda. Seconded by Councilor Crowther. Ayes: Crowther, Taylor, Kingsbury, Atkin. Motion carries 4-0.

NEW BUSINESS/ACTION ITEMS:

- A. Acceptance of Election Results:

MOTION: Councilor Atkin moved to accept the election results of the November 3rd, 2020 election. Seconded by Councilor Crowther. Ayes: Crowther, Atkin, Taylor, Schumacher, Kingsbury.

- B. Appoint Planning Commission Member: Council appointed Dolores Morris to the Planning Commission.
- C. Appoint Parks and Recreation Committee Member: Council appointed Brad Emmert to the Park and Recreation Committee.
- D. 1. Ordinance 744 – An Ordinance regulating garage sales in the City of Sublimity. Mayor Kingsbury asked for any objection to reading the ordinance twice by title only. No objection was stated. Mayor Kingsbury read the ordinance 744 by title twice.

MOTION: Councilor Crowther moved to accept Ordinance 744 as presented. Councilor Taylor seconded. Ayes: Crowther, Atkin, Taylor, Schumacher, Kingsbury. Motion carries 5-0.

2. Ordinance 745 – An ordinance regulating public alarm systems in the City of Sublimity. Mayor Kingsbury asked for any objection to reading the ordinance twice by title only. No objection was stated. Mayor Kingsbury read the ordinance 745 by title twice.

MOTION: Councilor Taylor moved to adopt ordinance 745. Seconded by Councilor Schumacher. Ayes: Crowther, Atkin, Taylor, Schumacher, Kingsbury. Motion carries 5-0.

3. Ordinance 746 – An ordinance related to regulations for the licensing of canvassers, solicitors, and other itinerant merchants. Mayor Kingsbury asked for any objection to reading the ordinance twice by title only. No objection was stated. Mayor Kingsbury read the ordinance 746 by title twice.

MOTION: Councilor Crowther moved to accept ordinance 746 as presented. Seconded by Councilor Atkin. Ayes: Crowther, Atkin, Taylor, Schumacher, Kingsbury. Motion carries 5-0.

4. Ordinance 749 – An ordinance related to regulations for the City of Sublimity parks. Mayor Kingsbury asked for any objection to reading the ordinance twice by title only. No objection was stated. Mayor Kingsbury read the ordinance 749 by title twice.

MOTION: Councilor Taylor moved to adopt ordinance 749. Seconded by Councilor Crowther. Ayes: Crowther, Atkin, Taylor, Schumacher, Kingsbury. Motion carries 5-0.

5. Ordinance 747 – An ordinance repealing ordinance 332, an ordinance concerning public records requests. Mayor Kingsbury asked for any objection to reading the ordinance twice by title only. No objection was stated. Mayor Kingsbury read the ordinance 747 by title twice.

MOTION: Councilor Crowther moved to adopt ordinance 747 as presented. Seconded by Councilor Atkin. Ayes: Crowther, Atkin, Taylor, Schumacher, Kingsbury. Motion carries 5-0.

E. Resolution 2021-10- A resolution adopting fees and charges for various city services.

MOTION: Councilor Crowther moved to adopt resolution 2021-10 as presented. Seconded by Councilor Atkin. Ayes: Crowther, Atkin, Taylor, Schumacher, Kingsbury. Motion carries 5-0

STAFF REPORTS

- A. **Tom Barber, Police** – No police stats were submitted for the month. Deputy Barber is currently out due to COVID protocol. Overtime was approved to have the City covered while he was out. There was a discussion of the City's contract with the County.
- B. **Milan Castillo, City Attorney**- Nothing to report.
- C. **Alan Frost, Public Works Director** – Bella Terra phase 2 sewer lines are completed. Greyson Estates is working on their water lines. Power Yamaha is putting in storm lines.
- D. **Myrna Harding, Office** – The new printer has been installed at City Hall. Council laptops have been distributed. iPad's have not been distributed yet. City Hall is closed December 24th and 25th and January 1st. Myrna and Brian have been working with Cascade Employment on the wage study for next year's budget. Myrna gave an update and reviewed the CRF grant expenditures with Council.

CONTINUING BUSINESS:

- A. **Codifying City Ordinance:** Nothing new.
- B. **City Website:** Staff is having meetings with Municode to establish the website and get a cost estimate.
- C. **Street Extension:** Alan and Councilor Crowther are waiting to hear back from the property owner.
- D. **Transportation Plan:** Nothing new.
- E. **Fluoride Treatment:** The Council is in agreement to place this on the November 2nd ballot of 2021. Katie will work with Council and the City attorney place this on the ballot.
- F. **Rental of Public Works Building:** A gentleman is interested in renting the Public Works building once the entire building is empty and ready for rental. Councilor Crowther would like to advertise it for rent before renting it out. Councilor Atkin noted that the building will be empty by the end of the week. The building will be put up for rent at the first of the month.
- G. **CRF Grant Monies:** There was a discussion under Myrna's staff report.
- H. **Compensation Study:** Myrna gave an update on the Cascade Employers Association.

INFORMATION ITEMS

- A. Revenue Statement – October 2020
- B. Expenditures – October 2020
- C. Water Reports – October 2020
- D. Ordinance Notifications

COMMITTEE REPORTS:

Mayor Kingsbury: Sewer meetings with Stayton will begin in January.

Michael Taylor: No update.

Jim Crowther: Nothing further.

Greg Atkin: Marian Estates would like to do something similar to the Keizer lights next year for their grounds and would like to make sure the City has no concerns over this. Council did not express concern.
Brian Schumacher: Nothing to report at this time.

Comments from the Public: Shelby Walker thanked the Council for all their work.

Adjournment:

MOTION: Councilor Taylor moved to adjourn the meeting. Seconded by Councilor Crowther. Ayes: Crowther, Atkin, Taylor, Schumacher, Kingsbury. Motion carries 5-0. Meeting adjourned at 8:17 PM.

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