



CITY COUNCIL MEETING

March 11, 2019

CALL TO ORDER: Mayor Kingsbury called the meeting to order at 7:02 PM. The Pledge of Allegiance was said, and Randy Cranston said a prayer. Councilors present: Michael Taylor, Jim Crowther, Brian Schumacher, and Greg Atkin. Staff Present: Myrna Harding, Account Specialist; Alan Frost, Public Works Director; Katie Scott, City Recorder; and Deputy Tom Barber. There were 10 people in the audience.

ADDITIONS OR MODIFICATIONS TO THE AGENDA –

- Removal of Ordinance 741
- Addition of Resolution 1819-13
- Addition of Proclamation of April as Child Abuse Prevention Month

PRESENTATIONS/COMMENTS FROM THE PUBLIC –

- A. North Santiam School District presented a prepared PowerPoint to the Council to give an update on the School district.
- B. Water Operator of the Year Award: Mayor Kingsbury recognized Alan Frost as the Water Operator of the Year with the Oregon Association of Water Utilities (OAWU).
- C. Marion County Sheriff's Office - Proclamation of April as Child Abuse Prevention Month: Sergeant Parise presented the Proclamation to the Council. Mayor Kingsbury read the Proclamation and declared April as Child Abuse Prevention Month.

CONSENT AGENDA:

- A. Meeting Minutes – February 11, 2019
- B. Expenditures – February 2019

MOTION: Councilor Taylor moved to approve the consent agenda. Seconded by Councilor Atkin. 5 ayes, motion carries.

STAFF REPORTS

- A. **Police** – Deputy Barber presented the police stats for the month of February. There were 23 calls to service. There is an active investigation going on at Power Yamaha. Deputy Barber introduced sergeant Jim Krieger as the new supervising sergeant that will be taking over for Sergeant Parise.
- B. **Steve Tabor, City Attorney** – Absent.
- C. **Alan Frost, Public Works Director** – Alan Frost presented his prepared Public Works report to the Council. He gave an update on the mural at the SCTC building. They have been in contact with the Silverton Mural Society and they will be bringing the potential mural ideas to the Planning Commission. Manning Concrete will be starting on Wednesday with the sidewalks and ADA ramps. There will be a ribbon cutting ceremony for the new restroom in April. There was discussion of the subdivision off of Starr Street.
- D. **Myrna Harding, Office** – Myrna Harding presented her prepared office report. She has been working hard on the budget. She mailed out an RFP for audit services for the City. They are due by March 27th and will not be opened until after this date.

ACTION ITEMS:

- A. **Xpress BillPay** – Myrna presented scenarios for fees using the Xpress BillPay system. There was a lengthy discussion of the benefits and setbacks of this program as well as the fees associated. Council elected to get more information and revisit this next month.

B. Approval of Employee 2019-2020 COLA's: Mayor Kingsbury noted that he would like to get more information regarding this and will bring it forward to the Council next month.

C. Schedule a Work Session to Discuss City Goals: Council elected to hold the meeting on Monday, April 8th at 6:00 PM, one hour prior to the regularly scheduled City Council meeting.

ORDINANCES/RESOLUTIONS:

A. Ordinance 740: An Ordinance to adopt Public Works Design Standards.

Alan noted that from time to time there are changes in laws/practices. WesTech Engineering updates the PW Design standard to apply to current laws.

MOTION: Councilor Taylor moved to adopt Ordinance 740, repealing Ordinance 723, to Adopt the Public Works Design Standards. Seconded by Councilor Crowther. 5 ayes, motion carries.

Mayor Kingsbury read the Ordinance into the record twice.

B. Resolution 1819-13: An Ordinance Establishing a Park and Recreation Board for the City of Sublimity

MOTION: Councilor Crowther moved to adopt Resolution 1819-13. Seconded by Councilor Atkin. 5 ayes, motion carries.

INFORMATION ITEMS:

February Revenue Statement
Water Reports

Continuing Business: None

COMMITTEE REPORTS

Mayor Kingsbury: The mural being placed on the Sublimity Building Supply Store by Paul Toews will be having an unveiling on March 23rd. There was a discussion of contributing funds towards the mural. He is working on setting up a meeting with Stayton regarding the sewer committee.

Michael Taylor: The Planning Commission is still working on the Development Code. He attended a ribbon cutting ceremony at the middle school and attended a presentation regarding their Washington DC trip. Every other year students can go on a trip to DC. Councilor Taylor recommended that the City set up a scholarship fund to help students with fundraising for this trip.

Jim Crowther: Nothing to report.

Greg Atkin: He is working with Alan on the Emergency Management Manual.

Brian Schumacher: He comes to City Hall to review bills each week. Currently no updates on the sewer.

Adjournment: Councilor Crowther moved to adjourn the meeting. Seconded by Councilor Taylor. 5 ayes, motion carries. Meeting adjourned at 9:09 PM