



CITY COUNCIL MEETING

May 13, 2019

CALL TO ORDER: Mayor Kingsbury called the meeting to order at 7:00 PM. The Pledge of Allegiance was said, and Randy Cranston said a prayer. Councilors present: Michael Taylor, Jim Crowther, Brian Schumacher, and Greg Atkin. Staff Present: Myrna Harding, Finance/Office Manager; Alan Frost, Public Works Director; Katie Scott, City Recorder; Steve Tabor, City Attorney; and Deputy Tom Barber. There were 11 people in the audience.

ADDITIONS OR MODIFICATIONS TO THE AGENDA –

PRESENTATIONS/COMMENTS FROM THE PUBLIC –

- Curt Thornton, President of Stayton Cooperative Telephone Company (SCTC): Gave an update on the mural on the side of the old post office building on the corner of Center St and Starr St. The previous mural was in a state of disrepair, the paint was flaking off the building in chunks and was deemed unsalvageable via a mural society. Curt presented a design to the Council painted by local artist Paul Toews.
- Paul Toews: Painted a mural of a blacksmith shop that will be placed in the City. This began with the Santiam Canyon Mural Association approximately three years ago, since then, Paul had heart surgery and the association has disbanded, but a mural had already been started. He decided to finish the mural. There has been about \$5000 dollars in donations so far. He stated that if the City could help finance the mural it would be beneficial.
- Dolores Morris, City resident. Commented on the park land dedication from subdivisions; asked that information about water rates not increasing be made public; stated that detailed expenditures should include a breakout of the employees' wages, and would like to see a historical mural on the SCTC building.

CONSENT AGENDA:

- A. Meeting Minutes – April 8, 2019 Work Session & April 8, 2019 Meeting
- B. Expenditures – April 2019

MOTION: Councilor Atkin moved to adopt the consent agenda. Seconded by Councilor Taylor. 5 ayes, motion carries.

STAFF REPORTS

- A. **Police** – Deputy Barber presented the police stats for the month of April. There were 56 calls to service with a spike in traffic stops.
- B. **Steve Tabor, City Attorney** – Introduced Milan Castillo. Millan is an attorney and has been practicing in Salem for the last 13 years and is currently a resident of Sublimity. He will be working out of Steve Tabor's office.
- C. **Alan Frost, Public Works Director** – Alan presented his prepared Public Works report to the Council. The City closed on the Schumacher property on the 10th of the month and will be able to move in 30 days from the 10th. Gave an update on the Bella Terra Subdivision.
- D. **Myrna Harding, Office** – Myrna presented her prepared staff report for the office.

ACTION ITEMS:

- A. **Intergovernmental agreement with Marion County:** Councilor Atkin presented the contract with the Marion County Sheriff's office.

MOTION: Councilor Crowther moved to enter into the intergovernmental agreement with Marion County as presented. Seconded by Councilor Atkin. 5 ayes, motion carries.

B. Agreement with Grove, Mueller & Swank for Auditing services

MOTION: Councilor Atkin moved to approve the contract with Grove, Mueller & Swank for auditing services. Seconded by Councilor Crowther. 5 ayes, motion carries.

C. MWVCOG (Mid-Willamette Valley Council of Governments) Attorney Service Contract:
Myrna presented the contract to the Council. The MWVCOG has recently hired an attorney to their staff. This is not to replace our City Attorney but would allow for the City to utilize their attorney if needed.

MOTION: Councilor Atkin moved to enter into the contract with Mid-Willamette Valley Council of Governments for general counsel services in the need that we have them. Seconded by Councilor Taylor. Ayes: Schumacher, Atkin, Taylor, Kingsbury. Nays: Crowther. Motion carries 4-1.

D. Authorization to award Bid for 2019 SCA Overlay Project: Alan Frost presented the bid to Council. Bids were received from Riverbend, Knife River, and North Santiam Paving. Low bid was submitted by Riverbend Materials.

MOTION: Councilor Crowther moved to accept the Bid from Riverbend Materials for \$184,750 as presented from Riverbend through Westech Engineering. Seconded by Councilor Taylor. 5 ayes, motion carries.

E. Letter of Request for assistance to CERT program: Councilor Atkin presented the letter to the Council. The CERT Team is putting on a new class for the City of Sublimity. They are asking for finance assistance for this team. Council elected to look into where the monies would come from to fund this and return to it at next months meeting.

F. Approval of emails for PC members and Park Board: Council is in agreement that the Planning Commission and Park Board be given City emails.

G. Mural Design on SCTC Building: Councilor Taylor asked for the opinion of Randy Cranston, the Planning Commission President. Randy stated that he liked the mural that was previously there. The previous mural was based upon a postcard. Discussion amongst the Council followed.

MOTION: Councilor Crowther made a motion to design the mural as presented. Seconded by Councilor Atkin. Ayes: Crowther, Atkin, Schumacher, Kingsbury. Nay: Taylor. Motion carries 4-1.

H. Blacksmith Mural Funding, Paul Toews: A private organization was going to be funding the project, but it did not happen. Council elected to look into the budget to fund this and come back to it at the June meeting. It was suggested that something be placed in the newsletter to help get donations.

ORDINANCES/RESOLUTIONS: None

Continuing Business:

A. Xpress BillPay: Myrna presented the Xpress BillPay to the Council. At last month's meeting Council voted to enact a 3% fee to credit card users. The City is not allowed to charge a percentage on credit card fees, it must be charged as a flat fee. Discussion followed.

MOTION: Councilor Atkin moved to only offer ACH and EFT payments with no option for credit cards in the Xpress BillPay system. Seconded by Councilor Taylor. Ayes: Atkin, Schumacher, Taylor, Kingsbury. Nay: Crowther. Motion carries 4-1.

INFORMATION ITEMS:

A. Discussion of City Park Land Dedication: The Council needs to give staff direction on what they would like to see within the City regarding the 7% parkland dedication; land or cash in lieu of. The City needs a park master plan. A lengthy discussion followed.

B. Date of opening of Early Settlers Park Restroom: The OPRD Grant Coordinator likes to do this during work hours. Council is agreement to set June 10th as a tentative date.

C. April Revenue Statement

D. Water Reports

COMMITTEE REPORTS

Mayor Kingsbury: There was a discussion of the agreement with the City of Stayton regarding sewer services. Mayor Kingsbury will be reaching out to them to discuss.

Michael Taylor: Nothing to report

Jim Crowther: There is a parks board meeting scheduled for June 3rd.

Greg Atkin: Has discussed with the Sargent what it would cost to include an overtime deputy when Deputy Barber is on vacation or not available.

Brian Schumacher: Everything is running smoothly in the office.

Adjournment: Councilor Taylor moved to adjourn the meeting. Meeting adjourned at 8:48 PM.