



CITY COUNCIL MEETING

June 14, 2021

CALL TO ORDER: Mayor James Kingsbury called the meeting to order at 6:59 PM. Councilors present: Michael Taylor, Jim Crowther, Greg Atkin, and Brian Schumacher. Staff Present: Myrna Harding, Finance/Office Manager; Katie Scott, City Recorder; Alan Frost, Public Works Director; Milan Castillo, City Attorney.. There was 6 persons in the audience via teleconference.

ADDITIONS OR MODIFICATIONS TO THE AGENDA –

- A. Add Judge Johnathon Clark to agenda item 4C.
- B. Move Republic Services presentation to 7:30pm.

PRESENTATIONS/COMMENTS FROM THE PUBLIC –

- A. Flood Insurance – FEMA Flood Program: Mayor Kingsbury received a letter from a resident asking why the City does not participate in the FEMA flood program. FEMA says that the City can participate in the program, but it is not recommended by them unless the City is in a flood zone. Sublimity has no high risk flood zones. Corey Benson, Farmers Insurance Agent, spoke on the issue of flood insurance, the FEMA insurance would not benefit the community with a discount as the city has no high risk flood zones. Residents can buy flood insurance through an insurance company whether or not they are in a flood zone.
- B. Home Occupation Letter – Katie Fleming, resident and owner of Sanctuary Sound Massage received a notice from the City regarding her Home Occupation, and needing to go through a Home Occupation Land Use Application. Council consensus was to have the resident apply for a home occupation.
- C. Mayor Kingsbury, Councilor Atkin and Milan met with Judge Clark about providing Court services to the City. The cost would be five hundred dollars a session for quarterly services. A court clerk would be an additional two hundred fifty dollars. Judge Clark would hear ordinance violations for the City. The City Charter requires that municipal court is held within the City. Discussion of the contract followed.
Consensus of Council is to move forward with Judge Clark to establish a municipal court of the City of Sublimity, Marion County Oregon. Mayor Kingsbury nominated Judge Johnathon Clark to be the municipal judge of the City of Sublimity. Ayes: Crowther, Taylor, Schumacher, Atkin, Kingsbury. Judge Clark was formally appointed as the judge of the City of Sublimity. Milan will draft a contract for the City.
- D. Republic Services annual update, Travis Comfort and KJ Lewis presented the annual update with a prepared report.

PUBLIC HEARING – ORS 221.770 TO CONSIDER PROPOSED USE OF THE CITY OF SUBLIMITY REVENUE SHARING FUNDS AND APPROVAL OF FISCAL YEAR 2021-2022 BUDGET

Mayor Kingsbury opened the public hearing at 8:06 pm and asked for comments from the public. No comments were made.

- A. Resolution 2122-1: A Resolution of the City of Sublimity Determining the Eligibility to Receive State Shared Revenues.

Mayor Kingsbury read the Resolution by title only twice.

MOTION: Councilor Taylor moved to adopt Resolution 2122-1 A Resolution determining eligibility to receive state shared revenues. Seconded by Councilor Crowther. Ayes: Crowther, Taylor, Schumacher, Atkin, Kingsbury. Motion carries 5-0.

B. Resolution 2122-2: A Resolution Declaring the City's Election to Receive State Shared Revenues

Mayor Kingsbury asked if any Council member would like the Resolution to be read in full. None was stated. Mayor Kingsbury read the Resolution by title only twice

MOTION: Councilor Atkin moved to pass Resolution 2122-2 a resolution declaring the city's election to receive state shared revenues. Seconded by Councilor Taylor. Ayes: Crowther, Taylor, Schumacher, Atkin, Kingsbury. Motion carries 5-0.

Mayor Kingsbury closed the Public Hearing at 8:09 pm.

PUBLIC HEARING – ADOPTING THE BUDGET, IMPOSING AND CATEGORIZING THE TAX AND MAKING APPROPRIATION FOR FISCAL YEAR 2020-2021

Mayor Kingsbury opened the public hearing at 8:09 pm and asked for comments from the public. No comments were made. Mayor Kingsbury closed the public portion of the hearing at 8:10 pm and asked if any Council member would like to read the Resolution in full. None was stated.

A. **Resolution 2122-3:** A Resolution Adopting the Budget, Imposing and categorizing the Tax and making Appropriations for Fiscal Year 2021-2022.

MOTION: Councilor Atkin moved to adopt Resolution 2122-3 adopting the budget, imposing and categorizing the tax and making appropriations for fiscal year 2021-2022. Seconded by Council Crowther. Ayes: Crowther, Taylor, Atkin, Schumacher, Kingsbury. Motion carries 5-0.

CONSENT AGENDA:

- A. Meeting Minutes – April 20, 2021
- B. Meeting Minutes – May 10, 2021
- C. Meeting Minutes – May 24, 2021
- D. Audit Engagement Letter – Grove, Mueller & Swank

MOTION: Councilor Atkin moved to approve the consent agenda. Seconded by Councilor Taylor. Ayes: Crowther, Taylor, Schumacher, Atkin, Kingsbury. Motion carries 5-0.

NEW BUSINESS/ACTION ITEMS:

- A. Compensation Study – Cascade Employers Association. Mayor Kingsbury noted that the representative from Cascade Employers Association could not meet tonight, and he would like to set up a time that Council can meet to discuss the study.
- B. Budget Committee Recommendations – Street fee, Water fee increase, citizen education and the annual SDC increase. Discussion needs to begin on these items amongst the Council.
- C. Ordinance 753: Public Works Design Standards. Discussion followed. Mayor Kingsbury asked if Council is in agreement to read the ordinance by title only. Mayor Kingsbury read the ordinance by title only twice.

MOTION: Councilor Crowther moved to adopt Ordinance 753. Seconded by Councilor Taylor. Ayes: Crowther, Taylor, Schumacher, Atkin, Kingsbury. Motion carries 5-0.

- D. Ordinance 754: SCTC Franchise Agreement. The agreement will be valid though June 2026 and the fee is at 5%. Mayor Kingsbury asked if council is in agreement to read the Ordinance by title only. Mayor Kingsbury read the Ordinance by title into the record twice.

MOTION: Councilor Taylor moved to adopt Ordinance 754. Seconded by Councilor Crowther. Ayes: Crowther, Taylor, Schumacher, Atkin, Kingsbury. Motion carries 5-0.

- E. Ordinance 755: Wave Franchise Agreement. Mayor Kingsbury asked council if they are in agreement to read the ordinance by title only. Council was in agreement. Mayor Kingsbury read the ordinance into the record by title only, twice.

MOTION: Councilor Taylor moved to adopt Ordinance 755. Seconded by Councilor Atkin. Ayes: Taylor, Schumacher, Atkin, Kingsbury. Nays: Crowther. Motion carries 4-1.

STAFF REPORTS

- A. **Police** – Deputy Barber was absent. The police stats and radar trailer stats were provided to the Council. Councilor Atkin will speak with Deputy Barber regarding the alarm calls.
- B. **Milan Castillo, City Attorney**- Nothing to report.
- C. **Alan Frost, Public Works Director** – The paving project on Downy Street will be starting this week with paving on the 21st. The yard debris pile at the public works building was burned today. Greyson Estates preliminary plat has been submitted. Bella Terra has submitted their plat as well. Councilor Atkin noted that all the Bella Terra Phase 2 lots have been sold.
- D. **Myrna Harding, Office** – Myrna gave the Council an update on the city website. The Council would like to continue with the National Night Out event this year, on Tuesday, August 3rd.

CONTINUING BUSINESS:

- A. **Melrose Street Extension**: Councilor Crowther and Alan gave an update on the street extension. The site has been surveyed and a legal description is being formed.
- B. **Transportation Plan**: If the City does not receive a grant the City will look into spending the money out of the budget and where the funds would come from.
- C. **Rental of Public Works Building**: The Church has backed out of the rental of the building. Discussion of continuing the rental of the building followed. The Council would still like to see the building rented out.
- D. **Fluoride Election**: Councilor Crowther gave an update on the fluoride election. The City will have to pay to place the issue on the ballot in November. The cost is per registered voter and will be a minimum of five thousand dollars. Council was in agreement to place this on the May 2022 ballot.

INFORMATION ITEMS

- A. Medication Education & Disposal – Envelopes for mailing medication would be available at City Hall. The city would have no contact/responsibility in regard to the medication. Council would like more information on the company before making a decision.
- B. Revenue Statement – May 2021
- C. Expenditures – May 2021
- D. Water Reports – May 2021
- E. Ordinance Notifications

COMMITTEE REPORTS:

Mayor Kingsbury: Will be meeting with Nicole Miller tomorrow to go over citizen communications. Sewer meetings with Stayton were discussed.

Michael Taylor: The schools are out for summer break next week. New school board members were elected.

Jim Crowther: There is a park meeting next month, and staff is getting bids for the Parks Master Plan.

Greg Atkin: Would like to see some way to thank citizens for help with ice storm, wildfires, and the mask project. Councilor Atkin will be resigning his Council position as of July 9th.

Brian Schumacher: Nothing to report.

Comments from the Public: None

Adjournment:

MOTION: Councilor Taylor moved to adjourn the meeting. Seconded by Councilor Crowther. Ayes: Crowther, Taylor, Schumacher, Atkin, Kingsbury. Motion carries 5-0. Meeting adjourned at 9:18 pm.