



# CITY COUNCIL MEETING

August 13, 2018

**CALL TO ORDER:** Council President James Kingsbury called the meeting to order at 7:01 PM. The Pledge of Allegiance was said, and Randy Cranston said a prayer. Councilors present: James Kingsbury, Gene Ditter, Jim Crowther, and Michael Taylor. Mayor Raymond Heuberger was absent. Staff Present: Alan Frost, Public Works Director; Myrna Harding, Account Specialist; Katie Scott, City Recorder; Deputy Tom Barber; and Steve Tabor, Attorney. There were 8 people in the audience.

**ADDITIONS OR MODIFICATIONS TO THE AGENDA** – None

**PRESENTATIONS/COMMENTS FROM THE PUBLIC** –

- Greg Loberg, City Resident, read a letter to the Council that was drafted and distributed to the Council prior to the meeting regarding water rates; specifically, on large lots. Discussion of water rates and usage followed.
- Wayne Stedronsky, 108 NE Broadway St, asked about the entrance sign light, junk yard in town, and the street sweeper.
- Judy Brown, 113 E Main St. Drafted a letter that was delivered to the Council prior to the meeting. Judy commented on the dust from the parking lot at the Wooden Nickel right next to her house. There was a discussion of the City contacting the owners to have dust control laid. Judy would like to see the lot get paved.

**STAFF REPORTS**

- A. Tom Barber, Police** – Deputy Barber presented the police stats for the month of July. There was a lengthy search and rescue mission in July for an elderly male with dementia whom walked away from Marian Estates and did not come back that night. He was rescued. Deputy Barber presented the cost of the search and rescue to the Council, which was all included with the contract between the City and the Marion County Sheriff's Office.
- B. Alan Frost, Public Works** – Presented the Public Works Report. The City is in one of the last phases of the water rates transfer with the Schumacher property. Sewer Main upsizing on Center Street is currently in process which was triggered by the Hassler subdivision. The Cascade Crest subdivision is moving forward with their subdivision plans and are currently waiting on curbs. Construction drawings have been submitted for the Starr Street subdivision; downstream calculations must be done on sewer and storm water prior to final design and construction. There was a discussion on the new City truck.
- C. Myrna Harding, Office** – Myrna presented the staff report. Auditors are scheduled to be at City Hall the week of August 20<sup>th</sup>. Myrna recommended adding another signer to the City's account, currently the Mayor and one Council member are signers along with Myrna.

**MOTION:** Councilor Crowther made a motion to add Councilor Taylor as a signer on the City Bank Account. Seconded by Gene Ditter. 4 ayes, motion carries.

The League of Government Personnel (LGPI): Myrna presented the cost of the membership and the type of services that they offer along with the fee schedule for the services offered. Council was in agreement to opt out of the membership

**MOTION:** Councilor Ditter moved to opt out of the LGPI membership. Seconded by Councilor Crowther. 4 ayes, motion carries.

Myrna presented a letter the City received from Wave Broadband regarding a rate increase.

Myrna informed Council of the LOC (League of Oregon Cities) Conference and to let Myrna know if they would like to attend. She will be attending on a scholarship.

Update on the Sublimity Park & Recreation Committee (SPARC): Myrna has received two letters of interest. She has begun looking into creating By-laws for the Committee. Councilor Kingsbury noted that allowing members outside of the City limits, with a Sublimity address, may be considered for the committee although there will be a preference for those within City limits.

Myrna gave an update on staff Healthcare and presented a comparison cost for the new rates vs the old rates. The annual savings are approximately \$25,574.56 for the City.

There was a discussion of water rates and the monthly income.

Myrna presented a letter from a resident stating that she is not living at a residence and therefore does not want to be charged for sewer. Council is in agreement that she must pay for the cost of sewer.

Myrna presented the City's water/sewer waiver and stated that the City still must pay for the sewer debt fee, even if the resident is not using it. Discussion of the residents paying for the sewer assessment as well as the water base fee when a waiver is signed followed. An Ordinance will be presented to the council at the next meeting.

Myrna stated that staff would like to hold an afternoon barbecue for the staff, council members, planning commission, and budget committee members.

- D. **Steve Tabor, City Attorney** – Steve stated that in regard to Resolution 1819-7, the City will be charging full rate SDC's for ADUs, an additional Resolution may not be needed; he will look into this further. Steve also stated the Nick Henemann is moving to become a missionary and will no longer be working for Steve.

#### **ACTION ITEMS:**

- A. **Radar Trailer Bids:** Councilor Ditter presented three bids for a radar trailer. Discussion of the cost followed. Council elected to get more information before making a decision.

**B. Intergovernmental Agreement with the City of Silverton**

**MOTION:** Councilor Crowther moved to approve the intergovernmental agreement with the City of Silverton for Payroll, General Ledger, & Auditing Assistance as presented. Seconded by Councilor Taylor. 4 ayes, motion carries.

- C. **Expenditures – July 2018:** There was a discussion of the expenditures. Councilor Ditter noted that the LGPI membership fee will not be paid for this period.

**MOTION:** Councilor Ditter moved to pay the expenditures as presented. Seconded by Councilor Taylor. 4 ayes, motion carries.

**D. Meeting Minutes – July 9, 2018**

**MOTION:** Councilor Crowther made a motion to approve the minutes as presented. Seconded by Councilor Ditter. 4 ayes, motion carries.

#### **ORDINANCES/RESOLUTIONS:**

- **Resolution 1819-6:** 2018 Special City Allotment Grant

Alan presented the Grant. The City has been successful in the past, the amount is for no more than \$50,000. The City will be applying for the full amount. This would be used for street improvements on East Main Street and Pine Street near the school.

**MOTION:** Councilor Crowther made a motion to initiate the 2018 Special City Allotment Grant. Seconded by Councilor Ditter. 4 ayes, motion carries.

- **Resolution 1819-7:** See Steve Tabor's staff report.

#### **INFORMATION ITEMS:**

- A. July Revenue Statement

#### **Continuing Business:**

## **COMMITTEE REPORTS**

**Raymond Heuberger:** Absent

**James Kingsbury:** The SEP Plan is in Steve's hands. School begins in a couple weeks.

**Gene Ditter:** Asked Deputy Barber about the prices for a second full time deputy.

**Jim Crowther:** Stated that the retaining wall turned out good and should make that corner much safer. Councilor Crowther asked about any sewer issues. Myrna noted that she has contacted the City of Stayton to schedule a sewer meeting with them but has not received a reply yet.

**Michael Taylor:** Stated that the attendance for the Movies in The Park in July was not well attended. He would love to see this event continue, but if the attendance does not increase, it may not be fundable.

Discussion of water storage and static levels of the wells followed.

**Adjournment:** Councilor Crowther moved to adjourn the meeting. Seconded by Councilor Taylor. 4 ayes, motion carries. Meeting adjourned at 8:52 PM