



CITY COUNCIL MEETING

September 10, 2018

CALL TO ORDER: Mayor Raymond Heuberger called the meeting to order at 7:01 PM. The Pledge of Allegiance was said, and Randy Cranston said a prayer. Councilors present: James Kingsbury, Gene Ditter, Jim Crowther, and Michael Taylor. Staff Present: Myrna Harding, Account Specialist; Katie Scott, City Recorder; Jason Devine, Public Works; Don Parise, Police; and Steve Tabor, City Attorney. There were 9 people in the audience.

ADDITIONS OR MODIFICATIONS TO THE AGENDA –

- Addition of presentation of award to “presentation/comments from the public”
- Remove Resolution 1819-7 from “Continuing Business” and move to the next meeting.

PRESENTATIONS/COMMENTS FROM THE PUBLIC –

- Craig Prosser & Matt Etzel of PNCWA presented the “Operator of the Year” award to Jason Devine, Public Works.
- Sean O’Day, Executive Director of the Mid-Willamette Valley Council of Governments, introduced himself and gave a presentation to the Council.

STAFF REPORTS

- Don Parise, Police** – Parise presented the police stats for the month of August. Discussion of audible alarms followed. There was discussion of the County hiring additional officers.
- Jason Devine, Public Works** – Presented the Public Works Report. Gave an update on the new Public Works vehicle. There was a discussion of the water usage in the Sublimity Mobile Village; major leaks in the system were found and fixed. Discussion of the charge for the base fee at the Sublimity Mobile Village. Council is in agreement that the village will pay the ¾” meter base fee per unit.
- Myrna Harding, Office** – Myrna presented the staff report for the office. Auditors were in the office during the week of the 20th. Myrna gave an update on the water fund balance in the financial report; the loan from the water fund to the sewer fund has not been paid in full as previously thought. Myrna is currently working on the bylaws for the Parks Committee, and they should be finished by the end of the week. She has received seven letters of interest for the Parks Committee. Myrna gave an update on staff training.
- Steve Tabor, City Attorney** – Nothing additional to report.

ACTION ITEMS:

- Ordinance Violation Fee Schedule:** There was a discussion of the City’s Ordinances/Codes and the lack of enforcement. The City does not have a fee schedule for violations. Discussion with the City Attorney about requirements. Steve Tabor stated that many of the City’s ordinances should already have a penalty section and fee attached to it. This will take time to sort through. Discussion of hiring on contract or COG to codify the City’s Ordinances. City staff is to look into codification companies.

B. Expenditures – August 2018

MOTION: Councilor Ditter moved to pay the expenditures for August as presented. Seconded by Councilor Kingsbury. 5 ayes, motion carries.

C. Meeting Minutes – August 13, 2018

MOTION: Councilor Crowther made a motion to accept the minutes as presented for August 13th. Seconded by Councilor Ditter. 5 ayes, motion carries.

ORDINANCES/RESOLUTIONS:

- **Ordinance 711L:** An Ordinance Concerning the Temporary Disconnection of Service for Water & Sewer in the City of Sublimity, Oregon, and Amending Section 7 of Ordinance Number 711, and Declaring and Emergency. Mayor Heuberger read the Ordinance by title twice.

MOTION: Councilor Taylor made a motion to approve Ordinance 711L. Seconded by Councilor Kingsbury. 5 ayes, motion carries.

- **Resolution 1819-8:** A Resolution to Authorize Signers on the City Bank Accounts

MOTION: Councilor Kingsbury made a motion to pass Resolution 1819-8. Seconded by Councilor Ditter. 5 ayes, motion carries.

- **Resolution 1819-9:** A Resolution to Transfer Funds Due to Unforeseen Circumstances

MOTION: Councilor Kingsbury moved to pass Resolution 1819-9. Seconded by Councilor Crowther. Councilor Ditter abstains from voting. 4 ayes, motion carries

INFORMATION ITEMS:

- A. August Revenue Statement: Discussion of Miscellaneous Revenue Fund.

Continuing Business:

- **Radar Trailer Bids:** Councilor Ditter looked into the radar trailer bids and recommended that the City continue to use Marion County's radar trailer at this time. Council elected to discuss the radar trailer during the budget time.

COMMITTEE REPORTS

Raymond Heuberger: Nothing to report.

James Kingsbury: Nothing to report

Gene Ditter: Nothing to report

Jim Crowther: Nothing to report

Michael Taylor: Councilor Taylor commented on the City's Movies in the Park and recommends that the City continue to offer this.

Myrna asked the Council for clarification on a portion of the water usage Resolution.

Adjournment: Meeting adjourned at 8:36 PM