



Planning Commission Meeting

September 16, 2019

CALL TO ORDER: Randy Cranston called the Sublimity Planning Commission meeting to order at 4:36 PM. Other members present: Ron Etzel, Joe Wolf, Dolores Morris, and Shelby Walker. Staff present: Katie Scott, City Recorder; Alan Frost, Public Works Director; and Myrna Harding, Office/Finance Manager. The Pledge of allegiance was said. There was 1 person in the audience.

Planning Commission Meeting Minutes: July 29, 2019:

Dolores Morris questioned the statement regarding the offset street on Melrose Street.

MOTION: Randy made a motion to approve the minutes of July 29, 2019 meeting. Seconded by Dolores Morris. 3 ayes, motion carries.

Planning Commission Meeting Minutes: August 26, 2019:

MOTION: Joe Wolf made a motion to approve the minutes of the August 26, 2019 meeting as modified by Ron Etzel to include the word "application". Seconded by Randy Cranston. 4 ayes, motion carries.

Randy Cranston questioned the county attending the meetings. Joe Wolf recommended that the County be required to submit a full memorandum in regard to comments on subdivision applications. Alan Frost noted that the City Planner does require the County to submit comments, and they are asked to attend the meetings, but they cannot be required to attend.

Updates to the Sublimity Development Code:

The Planning Commission discussed "CHAPTER TWO: HOW LAND MAY BE USED AND DEVELOPED" and "CHAPTER THREE: APPLICATION REQUIREMENTS AND REVIEW PROCEDURES" including Section 2.303 Manufactured Homes, 2.304 Manufactured Home Parks, 2.305 Home Occupations, 2.400 General Provisions, 2.401 General Standards 2.402 General Exceptions, 2.403 Uses Permitted in All Zones, 3.100 Application Requirements and Review Criteria, 3.101 Summary of Application Types and Review Procedures, 3.102 Zone Change, 3.103 Conditional Use Permits, 3.104 Variances, 3.105 Site Development Review, and 3.106 Partitions including pages 103-125 of the Development Code.

ADJOURNMENT: Joe Wolf moved to adjourn the meeting. Seconded by Ron Etzel. Meeting adjourned at 7:44 PM.